

New Humble Community School Association Organizational Meeting

Wednesday, November 20, 2024 Immediately Following AGM.

Meeting to take place at New Humble Community School or

[NHCSA AGM ZOOM LINK](#)

Directors in attendance: April Popik, Kelsey Huber, Bill Orlick, Darelle Donnelly-Dupperon,
Crystal Wasieczko, Amie Meunier, Rachael Walker

Administration: Doug Nicholls

Administrative Secretary: Amanda Stene

Public Attendance

Call to order - 6:57 pm

Review of Board of Directors powers and duties

The Charter Board is given the mandate to act on behalf of the Society in the operation and management of the School in accordance with the Education Act, the Charter and the society bylaws. More information on the Roles and Responsibilities of the Charter Board, Executive, and directors can be found in the Board Policy Manual.

Elections

Motion (043-24/25) to approve Kelsey Huber as Board Chair for New Humble Community School Association - Bill Orlick, second Crystal Wasieczko - Motion is passed

Motion (044-24/25) to approve Bill Orlick as Board Vice Chair for New Humble Community School Association - April Popik, second Darelle Donnelly-Dupperon - Motion is carried

Motion (045-24/25) to approve Kelsey Huber to chair the remainder of the November 20th Organizational Meeting Crystal Wasieczko, second Amie Meunier -Motion is carried

Committee Appointments:

Each committee shall be chaired by a charter board member with is appointed by Charter Board Motion

- A. Fundraising and Sponsorship - Standing Committee (2 min)
- B. Policy Development - Standing Committee (2 min)
- C. Charter Development - Standing Committee (2 min)
- D. Finance and Audit Committee - Standing Committee (2 min)
- E. Facility Committee (2 min)
- F. School Council Liaison (2 min)
- G. TAAPCS Liaison (2 min)

Motion (046-24/25) to table the appointment of charter board committee representatives - Amie Meunier, second Rachael Walker - Motion is carried

Review signing authority

Motion (047-24/25) to approve the removal of Megan Olynyk's signing authority for New Humble Community School Association - Bill Orlick, Second Rachael Walker - Motion carried


Motion (048-24/25) to approve Crystal Wascezco and April Popik be issued New Humble Community School credit Cards - Bill Orlick, second Amie Meunier - Motion carried

Motion (049-24/25) to approve Amanda Stene and Crystal to have signing authority for New Humble Community School Association. Amie Meunier, second Rachael Walker - Motion carried

Confirmation of meeting dates:

December 18, 2024

Adjournment - 7:08 pm



APPROVED

**New Humble Community School Association
Minutes from Board Meeting
Wednesday, November 20, 2024 @ 6:32 pm**

Directors in attendance: Megan Olynyk, April Popik, Kelsey Huber, Bill Orlick

Administration: Doug Nicholls

Administrative Secretary: Amanda Stene

Public Attendance

Call to Order - 5:38pm

Welcome & Land Acknowledgment - Kelsey Huber

Review and Approval of Agenda - Kelsey Huber

No changes to agenda

Motion (032-24/25) to approve meeting agenda with changes as presented - Bill Orlick, second April Popik- Motion is carried.

Review and Approval of Previous Minutes - Kelsey Huber

a) No changes presented

Motion (033-24/25) to approve previous meeting minutes as presented - Bill Orlick, second April Popik - Motion is carried

NHCS Chore Update - Samantha Besler & team

a) Presentations from each of our chore managers

NHCS Student and Staff Recognition

- This month we honour and recognize Melissa Abrams for all her hard work and dedication to our school and for being an important mentor to our students.
- This month's focus was diligence, one student from every grade was recognized for their commitment to their school work, classmates and achieving their agricultural goals.

Principals Update - Halea Kohel

Charter Goal recap

- Kindergarten: Life cycles of pumpkins and turkey size comparisons
- Grade 1: Using animals to discover movement and pathways
- Grade 2: Patterns seen in the barnyard, animal adaptations for survival
- Grade 3: Adapt a calf
- Grade 4: Comparing our charter to the charter of Rights and Freedoms
- Grade 6: Animal Adaptations, natural dyes
- Grade 7, 8, 9: FNMI ways of agriculture, Charter Project, Jabberwocky project, Ear notching hog project

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For more information can be found on our learning in action website

Chair Update -

- Thank you to our presenters this evening
- Remembrance Day ceremony was a success this year
- AGM is tonight

Superintendent's Report - Douglas Nicholls

- AERR: Highlighting the success and challenges 2023/2024 school year.

Parents Society Report - Jennie Schipperheijn

- Thank you to our volunteers for their continued support!

School Council Report - Ginger Hasset- Koza

- January 17 - Numeracy event
- ASCA upcoming meeting - TBD
- Meeting with Education Minister - TBD
- Next meeting December 9, 2024

Committees Report

Status of Committees:

- a) Charter Development Committee - Kelsey Huber
 - i) No report this month
- b) Audit Committee - Megan Olynyk
 - i) NHCS is in good financial health
- c) Fundraising and Sponsorship - Megan Olynyk
 - i) Sub committee for the hand and Hand fundraising event
- d) NHCSA Director Development and Recruitment Committee - Megan Olynyk
 - i) participant were able to have a better insight of responsibilities of the board
 - ii) DDRRC recommendation report was examined

Motion (034-24/25) to accept recruitment committee report as presented April Popik, second Bill Orlick - Motion is carried

Treasurer's Report - Amanda Stene

- i) NHCS is in a strong financial position

Motion (035-24/25) to accept the treasurer's report as presented - Bill Orlick, second April Popik - Motion carried

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Unfinished Business: Kelsey Huber

- a) School Construction Accelerator Program - Capital Plan

Megan Olynyk Business Services was awarded the contract to draft the capital plan.

New Business: Kelsey Huber

- a) Director Resignation of Megan Olynyk

Megan has dedicated countless volunteer hours towards the pre-application, application, commencement and operation of the school that were not without sacrifice to her personal life. Her absence will be greatly missed. Thank you Megan for your contributions that have lead to the success of NHCS

- b) NHCSA Staff Handbook - Amanda Stene

Motion (036-24/25) to accept the staff handbook as presented. Bill Orlick, second April Popik - Motion carried

- c) Reimbursement Rates AP 513 - Amanda Stene

Motion (037-24/25) to accept the revised Administrative Procedure 513 as presented - April Popik, second Bill Orlick - Motion carried

- d) Superintendent Evaluation Report - Kelsey Huber

Douglas Nicholls is a dependable leader who aligns his role with the charter commitments of New Humble Community School.

Ratification of Electronic Motions Passed

- a) "Motion (025-24/25) to approve the MCP Request for 2024-2025." Passed October 28, 2024.

- b) "Motion (030-24/25) to move forward with proposal B for the Capital Plan Proposal" November 8, 2024 c.

- c) "Motion (031-24/25) to accept the resignation of Megan Olynyk from her role as director and chair from the NHCSA Board of directors as of today." Passed November 10, 2024

- d) "Motion (038-24/25) to approve Bill Orlick as the Vice Chair of New Humble Community School." Passed November 10, 2024." Passed November 10, 2024.

Questions / Open Floor

- No questions

Closing remarks

- Thank you

Adjournment - 6:40 pm

Next Meeting will be December 18, 2024



NEW HUMBLE COMMUNITY SCHOOL ASSOCIATION ANNUAL GENERAL MEETING NOTICE

November 20, 2024 6:30 pm

Location:

49469 Hwy 795, Calmar, AB
New Humble Community School

Directors in attendance: Megan Olynyk, April Popik, Kelsey Huber, Bill Orlick
Administration: Doug Nicholls
Administrative Secretary: Amanda Stene
Public Attendance

Call to Order - 6:40 pm

Welcome & Land Acknowledgment - Kelsey Huber

Agenda:

[Adopting minutes from previous AGM](#) - Kelsey Huber

No changes reported

Motion (039-24/25) to approve the previous AGM Minutes from November 8, 2023 - Bill Orlick,
second April Popik- Motion is passed

[Review of Society's Audited Financial Statements](#) - Presented by Curtis Friesen

- Overall the association is in a good financial position

Motion (040-24/25) to accept the Audit financial statements as presented by Curtis Friesen from the
Metrix Group. Bill Orlick, second April Popik - Motion carried

[Audit Committee Recommendation Report](#) - Megan Olynyk

- That the NHCSA Board of Directors accept the New Humble Community School Association Audited Financial Statements and the Auditor's Management Letter for the year ending August 31, 2024 for submission to Alberta Education by November 30, 2024.
- That the NHCSA Board of Directors transfer the excess of allowable unrestricted surplus to operating reserve reserves to enhance student support.
- That Metrix Group remain the chartered accountants for New Humble Community School Association for the 2025 audit.

Motion (041-24/25) to approve recommendations from the audit committee, Bill Orlick, second April Popik - Motion is carried

Reporting on 2023-2024 significant activities - Kelsey Huber

September 2023

- Steer Program
- Swimming Lessons
- TAAPCS AGM
- Barn Insulated
- Visit from MLA Andrew Boitchenko

October 2023

- Trunk or Treat (cancelled due to weather)
- Board Received Research Update
- Farmraiser Recap
- Barn Heater Installed
- TAAPCS Teacher Conference

November 2023

- Superintendent Doug Nicholls Starts
- NHCSA AGM
- Board Election
- Audited Financial Statements Approved
- Charter Authority Self-Evaluation

December 2023

- Learning in Action Site
- Meeting with the MLA Mr. Andrew Boitchenko

- Christmas Concert
- Christmas Elves
- Geo Technical Assessment Completed

January 2024

- Charter Assurance Process Implemented
- Grade 7-12 waitlist opened

February 2024

- NHCSA "Make it Sow" fundraiser
- Winter Community (non) Skate event held

March 2024

- Town Hall meeting held- Identify Capital Plan priorities
- Charter Amendment Request approved by Minister of Education
- NHCS approved for one modular from Alberta Education
- Alberta Education On-site evaluations conducted

April 2024

- Capital Plan submitted
- Administrative Secretary hired
- Hand in Hand Roof Raiser event raised \$112 941
- Humble Modulares purchased and arrived on-site
- Karma Concert Recipient to support Music Program

May 2024

- Junior High Announcement and Information session held

June 2024

- Junior High Orientation Evening held
- Humble Hearts Out of School Care announced for upcoming school year
- Turkey chicks ordered

July 2024

- Summer Chore Camp began

- Greenhouse constructed
- Construction of Humble modulares began
- Installation of Alberta Education modular began

August 2024

- Completion of Humble modulares
- Start of the school year and opening day of the junior high program
- Sheep, goat, turkey, and hog shelters completed

Board Elections

Motion (042-24/25) to approve Amanda Stene Chair the remainder of the November 20, AGM. Bill Orlick, second April Popik - Motion carried

April Popik, Bill Orlick, Kelsey Huber have completed their two year terms. They are all up for reelection. NHCSA has received nomination forms for Darelle Donnelly-Dupperon, Kelsey Huber, Amie Munier, Bill Orlick, April Popik and Crystal Wasieczko.

Bylaw 5.10 states, "If there are insufficient candidates for the number of positions available, nominations may be accepted from the floor and must comply with Article 5.09 and Article 5.10 (a), (b) and (c)."

Floor Nominations:

Rachael Walker

Bylaw 5.11 states, "If the number of candidates is equal to or less than the maximum number of available Charter Board positions, no vote is required and the candidates are elected by acclamation"

Congratulations to the newly and re-elected NHCSA Directors.

Board Election Information:

A unique feature of charter schools is the requirement to have a **volunteer** Board of Directors to serve as the governance body for the school. The Board sets direction, formulates policy, and makes decisions required of it in the Education Act, the New Humble Community School Charter, and the NHSCA's bylaws. Information on NHCSA membership and the process for nomination of charter board candidates can be found in Article 5 – The Charter Board in [NHCSA Bylaws](#).

Additional information on the roles of the charter board, directors, chair and vice-chair can be found in the [Board Policy Handbook](#).

If there are any questions, please contact NHCSA Board Chair, Kelsey Huber at kelsey.huber@newhumbleschool.ca

Adjourned 6:55