

New Humble Community School Association
Minutes from Board Meeting
Wednesday, September 20, 2023 @ 7:03 pm

In person attendance: Kristen Kuhn, Megan Olynyk, April Popik, Kelsey Huber, Bill Orlick, Jennie Schipperheijn. Jenna Verhun, Lacy Kuhn.

Zoom attendance: Joey Bouchard, Cheryl TeRietstap, Jaime Clay.

Welcome & Land Acknowledgment - Kristen Kuhn

Review and Approval of Agenda - Kristen Kuhn

- Motion **(002-23/24)** to approve Agenda: Kelsey Huber, Second: Jenna Verhun

Review and Approval of Previous Minutes - Kristen Kuhn

- Motion **(003-23/24)** to approve Meeting Minutes: Megan Olynyk, Second: April Popik

Parents Society Report - Jaime Clay

- Hot Lunch order forms went out today. Planning to be online again next month.

School Council Report - Jaime Clay

- We will receive a School Council report at the next meeting.

Status of Committees:

Charter Development Committee - Jenna Verhun

- First meeting will be tomorrow.
- Motion **(004-23/24)** to approve the Ag Fund Days \$2100, 6 days at \$350 each: Jenna Verhun; Second: Megan Olynyk.

Fundraising & Sponsorship Committee - Megan Olynyk

- Hand in Hand Farmraiser on Saturday, April 13, 2024. More details to follow. - Make it Sow fundraiser in the spring.
- Hand Sign fundraiser to be determined.
- Managing Barn improvements.
- Scheduling a follow up meeting from the previous Farmraiser committee.

Finance & Audit Committee - Megan Olynyk

- First meeting last week. Went over the purpose of the committee, roles and time commitment.
- Working on managing the Furniture & Equipment funding.

PENDING APPROVAL

Facility Committee - Megan Olynyk

- Focusing on Modularity or alternative spaces for learning.
- Delegation to BGSD October Meeting to address previous presentation items. - Investigating modernization, addition or alternative site.
- Investigating on using Operational surplus funds.

Policy Development Committee - Kristen Kuhn

- First meeting last Thursday.
- Establishing purpose for the committee and a schedule for policy review.

Superintendent's & Principal's Reports - Joey Bouchard

- Welcome back BBQ was a success.
- Picture day completed - retakes will be in October.
- Our new library system is now operational.
- The Terry Fox presentation and run went well.
- Swimming starts Monday for grades 1-6 .
- Clay for kids in school field trips has been booked.
- Intramurals will be starting soon.
- Our school garden has been harvested.
- The steers have arrived - named Clifford & Diesel.
- Teachers are completing student testing.
- TAAPCS Conference and AGM will be attended by our Principal, 2 Teachers, the Superintendent and the Secretary-Treasurer.
- Northern Alberta Charter Leadership Pool information provided to Teachers. - AERR is in progress.
- An Oil Kings event is being planned, more details to follow.

Treasurer's Report - Jennie Schipperheijn

- Preparing for Annual Financial Audit.
- Monthly Treasurer's Report for review.
- Payroll Schedule updates sent out.
- School Store information sent to the Board for review.
- Motion **(005-23/24)** to approve the Monthly Treasurer's Report as presented: Kelsey Huber; Second: Jenna Verhun.

Old Business - Kristen Kuhn

- Ongoing TAAPCS updates.
 - Teachers Conference & AGM will be on October 20 & 21, 2023.
 - More information to follow.

New Business - Kristen Kuhn

- New Social Studies engagement was rolled out by the Minister.
- We have a new Field Services Manager, Patricia Rijavec. We have a meeting to discuss

our charter document.
PENDING APPROVAL

Ratifications of E-Motions & Special Meeting Motions Passed - Kristen Kuhn - August 23 -
Motion **(089-22/23)** to approve retro-active pay the applicable educational assistants from
the 2022-2023 school year to reflect the qualifying pay scale based on approved
education and experience: Megan Olynyk, Second: Kelsey Huber

- September 15 - Motion **(001-23/24)** to approve the Fundraising and Sponsorship
Committee recommendations to utilize \$47,400 of unsupported funds to complete
barnyard improvements: Megan Olynyk, Second: Kelsey Huber

Questions and Answers / Open Floor

- Trunk or Treat event on Saturday, October 28, 2023 from 1:00pm to 4:00pm. -
Donations will be accepted for the Leduc & District Food Bank and the Leduc
Hub Adopt a Night Campaign (\$250 goal).
- Anyone interested in decorating a trunk is encouraged to contact the office for
more information.

Closing Remarks - Kristen Kuhn

Next meeting: October 17, 2023 at 7:00 pm.
Conclude: Meeting adjourned at 7:52 pm.

Approved: October 17, 2023

Signature:

