

New Humble Community School Association
Annual General Meeting
Thursday, September 16th, 2021 6:45 PM

In person attendance: Megan Olynyk, Kristen Kuhn, Jen Jakubuv, Cheryl TeReitstap, Bernie Giacobbo, Dave Holler, Monika Bustin

Zoom attendance: Danielle Musteca, Ilea Auclair, Samantha Besler, Tina, Jamie Clay, Jennie Schipperheijn, Cassie Hayes, Gilbert Baerends, Jenna Verhun, Kelsey Huber, Bill Orlick, Chrstine Sikliski, April Popik, Lacy Kuhn, Alison Huber, Kathie Drynan, Stephanie Trubetsskoff

Welcome - Kristen Kuhn

- Thanks to all for understanding the change in the format of the meeting due to the new covid guidelines.
- Introductions of the board committee members, including Kelsy and Bill who are joining us virtually.

Review and Approval of Agenda - Kristen Kuhn

- Jen Jakubuv Approved
- Megan Olynyk Seconded

Chair's Report - Kristen Kuhn

- New Humble is hosting a "Trunk or Treat" on October 30. More information to follow.
- As we all know, the school is now open for the 2021 - 2022 school year as a public charter school. It is a unique facility including agriculture, innovation and stewardship.
- The school is in need of reliable parent rosters but due to the new covid guidelines, that is currently on pause.
- Will be applying for another portable classroom.
- Working with Pipestone Timber Company on benches for the outdoor classroom. Rough time frame for completion is one month's time.
- Green house is to follow the outdoor classroom.
- Chicken coop scheduled to arrive in time for the broiler program season.

Treasurer's Report

- Will be reviewed at the next monthly meeting.

Executive Report - Bernie

- Met with the assistant deputy minister of education.
- Grade 3's need to be masked since it is a split class with the grade 4 students. (Current AHS guidelines are that Grade 4 and up are to be masked during school.)
- A symptomatic testing will not be looked at due to costs and false positives.
- Students will be required to cohort going forward.
- School is to do the best with outside recesses due to cohorting. Written plan is to be in place moving forward.

- Home learning online - an application needs to be filled out for a 2 week period, then reapplied for another 2 weeks at that time.
- Mask exemptions - there is no finalized information at this time.
- Questions regarding covid - is still a grey area at this time. We are to do our best to take care of our students and to keep everyone safe and healthy.
- Staffing: 3 full time teachers, full time principal who is also a full time teacher. 0.5 educational assistant, and 0.7 teacher.
- Fraction of funding for charter schools is that of regular public schools. Funding is determined by “bums in seats” as of September 30th.
- PUFF - currently working on finding someone to come in and do preliminary testing for those who may need it. This is to determine who may need additional funding.
- In process of applying for a grant for Grades 1 through 3 for additional literacy funding.
- George Georgios from the U of A will be spending 2 hours with staff tomorrow (PD day) to go over primarily literacy support as well as some numeracy support.
- The board members are awesome and doing a fantastic job, and have done a fantastic job over all.
- Feel free to reach out to Bernie and email him if you have any questions or concerns.

Review of Current Terms and Designation of New Members - Kristen

- Current Members are: Megan Olynyk, Kristen Kuhn, Jen Jakubuv, Bill Orlick and Kelsey Huber. All current members are in the second year of their term.
- Jenna Verhun filled out the “declaration of understanding” to join the board. All in favour. No one opposed. Jenna is now on the board. Welcome, Jenna!
- All parents are welcome to join, speak, ask questions, and become involved.

Appointment of Committees:

- One current board member on each committee needed. The committees are tentatively named as follows: Programs and strategic planning, Governance and Human Resources, and FundRaising and Sponsorship.
- These committees meet every two months. It is very helpful if the community gets involved and shows support.

Questions and Answers:

- Parent question: Question regarding If a Medical Mask Exemption was presented - would the child be treated the same? Kristen Answered: Absolutely. We will work on this together and have open communication. All staff would be made aware and ensure the child is exempted and the students would be aware to ensure no issues in communication. All students will be treated with the same level of respect from staff and peers.
- Parent question: Question if there is a room designated for a child to be in isolation? Kristen Answered: No, at this time we do not have the space or the room or the staff to put this in place. We do have an infirmary / Sick room that includes a bed and a space for a child to lay down if unwell located in the office. All parents / guardians would be contacted if their child is unwell.

- Parent question: Question: if schools may apply for mandatory masking exemption - is this something we have looked into? Kristen Answered: No, this is not something we have looked into as all students would have to be distanced 2 Metres and at this time we do not have the space to do so. We will follow up. Bernie: A follow up is to come from the minister of education in regards to this as it is still a grey area. Once possible, we will reach out to the parents. Kristen - As soon as we get reliable and accurate information we will inform everyone.
- If anyone has any questions or concerns - please feel free to email us.

Closing Remarks - Kristen

- Thanks to all who attend. We apologize for the format change due to such short timing. Meeting info will be emailed out when we know the timing of the meetings. Tentatively the next meeting will be October 14th, 2021.

Conclude: Meeting adjourned at 7:15 pm

Thanks to all and hopefully all make it to the Halloween events. If you'd like to donate treats or prizes, please let us know.

Approved: Kristen Kuhn

Signature: 

Minutes of
New Humble Community School Association Board Meeting
Thursday, October 14th, 2021 7:00 PM
Location: New Humble Community School, Leduc County

Board members present in person: Megan Olynyk, Kristen Kuhn, Jenna Verhun

Board members present via Zoom: Jennnifer Jakubuv, Bill Orlick, Kelsey Huber

Staff Members present in person: Cheryl TeReitstap, Bernie Giacobbo, Dave Holler

Board Chair Kristen Kuhn - Welcome

-Call to order at 7:05 pm. There was a quorum present.

Motion by Jennifer Jakubuv to review and approve the agenda.

- all in favour Motion is carried.

Motion by Megan Olynyk to review and approve the previous minutes.

- all in favour Motion is carried.

Dave Holler - Treasurer's report

- Presented concerns over payroll, ATB direct deposit, has been unable to successfully use Sage program.
- Jennifer Jakubuv provided clarification that all invoices have been paid, we are not in arrears for anything, the CRA remittance is being done on time.
- Megan Olynyk further explained that an error on the part of the ATRF was being addressed on their end, and that we are working with Finance (Ab Ed) as they fix a directory issue regarding the GOA monthly reporting.
- Anita LeMoignan from MECCS has offered to assist with setting up our treasurer's programs and processes.

Bernie Giacobbo - superintendent's report

- Presented update on literacy and numeracy program and grant.
- Shared information from TAAPCS meetings on SLS, COVID, curriculum, government relations

Kristen Kuhn - Chair's report

- Update on literacy and numeracy application, planned school events, three year plan, outdoor facilities
- Concerns over charter goal implementation, discussion of strategies for success .
- New business discussed regarding donations and appropriate use of funds, staff changes, community use of school facilities.

Cheryl Terietstap (Parents' Group President) - Provided update from Parents' Group

- Nutrition program and provincial grant

- Hot lunch program and schedule, popcorn, milk, fruit days
- Swings have been ordered, will take 3-4 weeks to arrive)

Jenna Verhun - provided information and request for volunteers for the October 18th activities at the school.

Kristen Kuhn opened the floor for questions and any other updates.

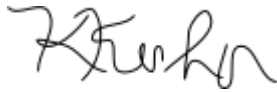
- Megan Olynyk is contacting Finance (AbEd) regarding bussing expenses; invoices fall in line with estimates. Also update given on temporary hold on all requests for modulars.
- Megan Olynyk provided information on having Samantha Besler as part time EA.
- Jennifer Jakubuv shared update on charitable donations, web design and website requirements.

Kristen Kuhn - Closing Remarks

- the next meeting will be November 18th, 2021.
- Meeting is adjourned at 8:21 p.m.

Approved: Kristen Kuhn

Signature:



New Humble Community School Association
Minutes of Board Meeting
Thursday, November 18th, 2021 7:03 PM

In person attendance: Megan Olynyk, Kristen Kuhn, Jen Jakubuv, Cheryl TeReitstap, Bill Orlick, Guy Tetrault, Jenna Verhun, Monika Bustin

Zoom attendance: Beckie Tieken, Samantha Besler, Jennie Schipperheijn.

Welcome - Kristen Kuhn

- Thanks to all for attending.
- Some items on the agenda tonight are not strictly governance related or require a vote, so they may be moved to the committee of the whole meetings.

Review and Approval of Agenda - Kristen Kuhn

- Motion by Megan Olynyk. Carried.

Review and Approval of previous Minutes- Kristen Kuhn

- Due to technical difficulties, this could not be completed, and will be reviewed next meeting.

Parent's Group Report - Cheryl TeRietstap

- New swings which was a joint effort with the school board.
- Popcorn, milk, hot lunch and tutti-frutti days have been introduced.
- X4 12' balance benches have been ordered.
- Approved cost of speaker w/ mic for gym.
- Gym equipment storage - \$500 to buy bins.
- Pay for bussing for X2 ski days.
- Working with AB Corporate registries to change the name. (Remove centre, add community).

Humble Hooves Pilot Project Proposal - Kelsey Huber

- Moved until the end of the meeting or until Kelsey can join in.

Status of Committees:

Curriculum Development Committee - Jenna Verhun

- Had a meeting and Jenna spoke with Beckie. They came up with assembly topics from now until the end of June. Some will fit in the 1 hour block, and some will be a half day.
- Will need volunteers for some assemblies.

Fundraising and Sponsorship Committee - Megan Olynyk

- They had a meeting yesterday, and spoke about some fundraising possibilities.
- Altario visit next week.
- Arctic Spas Broiler Chicken Program.

- Previous estimates are outdated.
- Change the outdoor learning classroom to a barn instead of gazebo style outdoor structure. Request a motion for this. Jen Jakubuv made the motion. Carried.
- New goals for outdoor learning include: Broiler chicken program, barn, greenhouse.
- Develop some targeted expenses, goal is to have these inline for January as more budget details are available, including grant allocations. The Fundraising & Sponsorship committee may designate this responsibility to one person.

Policy Development Committee - Kristen Kuhn

- First Meeting to be held in December
- Will be taking guidance from Guy on which policies should be put in place and creating procedures from there. The proposal of admin procedures will take place at a committee of the whole meeting with any required voting to happen at the Board meeting that follows.

Treasurer's Report - Megan Olynyk (With Interim Treasurer Monika Bustin)

- We currently have the treasurer job position posted and are looking forward to finding the right person for the position.
- We now have a process for purchase requests and purchase orders' When the budget is approved, a process will be launched with training for staff. Anita from Mother Earth has been helping us out with treasurer duties and has already put in 49 hours of her time. We now have a strong system in place and everything is in order.
- We will have to come up with something as a thank you to Anita for all her time, guidance and hard work.
- Review of the funding projections we had received in April and the current projections.
- April projections: \$630,000.00
- October projections: \$760,000.00
- Go over the outline of how this funding is determined. More details can be found in the Alberta Education funding manual online.
- Megan provided a thorough summary of the current outlook and schedule of fees, projections, and support covering all aspects including instruction, maintenance, transportation, system admin, and external services. Guy mentioned that every school board needs to include their budget on their website, the board will vote on the budget and get that put online.
- If there is some remaining budget, it would go to the school and the school would set up a committee of stakeholders that is transparent to parents. That way the staff can be made aware of extra funding and allocate what is necessary to purchase.
- Megan asked if it was recommended we make a motion to approve the current budget and Guy suggested waiting until solid numbers are confirmed next month.

Superintendent Report - Guy Tetrault

Evaluation Files:

- Superintendent Leadership Quality Standard is how the board would evaluate our superintendent. Go through the theory aspect and then do the analysis.

- Same method with your principal, it would be especially helpful for Beckie as a first time principal.
- Beckie and Guy would work together to evaluate teachers with the same guidelines.
- Everyone needs to be evaluated, especially as we are new.
- Beckie questioned that she does not have her leadership certification, and she was under the impression that she needs her leadership certification to evaluate people.
- Guy confirmed Mrs. Tieken has 3 years to obtain leadership certification, and it is a good experience in the meantime for her to complete the evaluations along his side.

Parent Teacher Interviews & Teacher Day in Lieu on Next PD:

- Confirmed for Wednesday, December 1st from 4 PM - 7:30 PM.
- Miss Duiker is working on setting up an online booking system for 15 min intervals so no one is sitting and waiting.
- Jen and Guy questioned if this was to be in person or virtual.
- Megan confirmed in person but online is available for anyone who may not be comfortable with in person meetings.
- Megan Olynyk motions to approve a half day off the next PD day (Friday December 3rd) in lieu of Parent Teacher Interviews. Jenna Verhun seconds Megan's motion. Carried.
- The second round of parent teacher interviews will occur in the spring.

Additional Superintendent Comments:

- Guy mentioned that he sent the treasurer job posting to 3 other companies who post jobs. (TAAPCS, CASS and 1 other.)
- Jen Jakubuv to look into running the ad on the CPA website for free or a discount since we are a non for profit organization.

Old Business - Kristen Kuhn

- Literacy and numeracy program update - funds have been received, due to change in enrollment the actual amount received is going to be close to \$10,000.00. In terms of hiring qualified staff, this is limiting.
- The outline for our LNST has been established and shared, and a record form created.
- Guy will help determine the best strategy for who and how to be leading the program.
- 3 year plan - Kristen has written up a 3 year plan, she would like everyone to take a look and provide feedback. Alberta Education Field Services Manager Maurice Trottier has said he would review our plan and provide us feedback.
- Innovation - is what makes us unique from other public schools; the board will delegate action items for innovation in the new year.
- COVID-19 letter from Minister of Education. The board does not believe there is any reason to change current standards and policies.
- AHS will be resuming contact tracing and require confirmation if that is preferred for the school or alternatively the school remains in charge of contact tracing procedures.

New Business - Kristen Kuhn

- Handbook for non certified staff, if everyone is in agreement of some amendments, we will send it over to Colin Federer.

- Status of teachers handbooks - Guy has been attempting to reach out to Colin but he has been on holidays and had more pressing matters to handle, Guy will reach out again.
- New Projector needed for Miss Duikers classroom. Jen Jakubuv made a motion to purchase a new projector. Seconded by Jenna Verhun. Carried.
- Jen Jakubuv has a contact who offered to donate X amount of time to create us a non wix website. She needs to get more information about the product, licenses, capabilities, and expenses and will report back.
- We now have 3 substitute teachers as well as 3 substitute EA's on our contact list.

Humble Hooves Pilot Project Proposal - Submitted by Kelsey Huber (Not present)

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- Weekend schedule, feed supply and contact information lists are required.
- NHCS has informed their insurance broker of the animals on the property. Students/Guardians are required to complete the information and waiver forms.
- Kristen Kuhn made a motion to approve the Humble Hooves Pilot Project. Jenna Verhun seconded. Carried.

Open Floor Discussions-

- Cheryl TeRietstap asked if the parents group could have a social media group for information / questions for parents. Kristen mentioned that it is acceptable as long as everyone knows it is unofficial. It was confirmed that it is acceptable as long as it is respectful and constructive, must be a closed group with approved members only, as well as has moderators.
- NHCS applied for the Alberta School Council Grant.
- Committee of the Whole and Board Meetings will occur on the same night.
- Scholastic Book fair will be delivered Monday, November 29th, and it will begin December 1st so parents can browse during the parent teacher interviews, as well as 2 other evenings during the week. The final day will be December 8th.

Closing Remarks - Kristen Kuhn

- Thanks to all who attended. The next meeting will be December 16th, at 5 pm with the committee of the whole meeting first, followed by the regular board meeting at 7pm. This is a tentative date depending on the formatting of our Christmas concert.

Conclude: Meeting adjourned at 9:20 PM

Approved: Kristen Kuhn

Signature:



New Humble Community School Association
Minutes from Board Meeting
Thursday, December 9th, 2021 7:02 PM

In person attendance: Megan Olynyk, Kristen Kuhn, Jen Jakubuv, Cheryl TeReitstap, Bill Orlick, Guy Tetrault, Jenna Verhun, April Popik, Brett McKay, Kelsey Huber, Beckie Tieken, Cheri Day, Monika Bustin

Zoom attendance: Jennie Schipperheijn.

Welcome - Kristen Kuhn

Review and Approval of Agenda

- Jennifer Jakubuv made a motion, Jenna Verhun second it.

Review and Approval of Previous Minutes

- We are changing the format of the minutes. We will approve November and December in January
- Minutes for September and October are now on our website.

Presentation by Brett McKay and April Popik on Archery Program

- Teaches discipline, patience, builds confidence, improves self esteem and it is a life skill.
- In school or out of school options available.
- AHEIA (Alberta Hunters Education Instruction Association)
- NASP (National Archery Sports Program)
- Grades 4 - 12
- \$200 per teacher or volunteer - includes a 3 year membership
- There are 2 Grants that we can apply for
- Alberta Archery is Ages 3+
- Kristen asked if the board was interested in continuing to look into this possibility. The whole board voted yes.

Parents Group Report

- Name change completed, Now New Humble Parent's Society
- Casino scheduled for 3rd quarter of 2022
- Calmar Subway donated subway to the entire school
- Parent's society approved \$400 for busing ski trip
- Approved \$200 for Kindergarten and the 1 / 2 for an in school field trip
- Gym benches came in
- 5 days of giving with Calmar Christmas Elves. The grade 3 / 4 class won a pizza party from the Town of Calmar and Leduc Boston Pizza
- Parent volunteers will be decorating the gym Monday for the Christmas concert.
- Treat bags were purchased and made for all students and will be handed out by Santa

- Ordered base 10 blocks, and Cheri Day donated a set

Status of Committees:

Curriculum Development Committee - Jenna Verhun

- 10 planned assemblies
- Winter Carnival
- Composting
- Christmas Tree Assembly tomorrow
- Each person on the committee took a class to ensure best communication and flow

Fundraising and Sponsorship Committee - Megan Olynyk

- Wall of thanks in entrance will be figured out over the Christmas holidays
- Received the donation from Arctic Spa
- Chicken coop was ordered, this will be for Broilers and Layers
- Prioritizing needs for the new year
- Monthly advertisements in the Calmar Chronicle
- Calmar Ag Society is interested in contributing and will provide them with information in the new year.

* The Book Fair was a success! We received 29 new books, and have \$1100 in our scholastic account!

- Fundraising opportunities: Looking into seeds and fertilizer
- Day Farm - Free Run Chicken Eggs - starting next week. Flyer will be going home with students, Cheri Day is also interested in making an assembly about it
- Pro Pipe Canada donated X50 joints of 2 3/8 structural tubing for the school to auction off as a fundraiser. Looking into auction options
- Send out Christmas cards to sponsors

Policy Development Committee - Kristen Kuhn

- No updates at this time

Treasurer's Report - Megan Olynyk (With Interim Treasurer Monika Bustin)

- Gym Bookings rates to be reviewed.
- Change in our floor mat contract. Now monthly rather than weekly.

Superintendent Report - Guy Tetrault

- Last PD Day we had 2 speakers
- Learnt about a resource bank with over 17,000 resources that is free of charge
- OliveUs
- TAAPCS is looking into funding for students with additional / special needs as well as facilities in Charter schools
- TAAPCS has asked for 1/3/5 year goals for our charter
- Handbook will be ready soon

Old Business - Kristen Kuhn

- Literacy and Numeracy Program - we have a 12-16 week window to report back on progress

- Beckie and Guy will be finalizing details about assessments.

New Business - Kristen Kuhn

- Budget for Incidentals for Humble Hooves of \$500. Jen Jakubuv made a motion to implement Humble Hooves operating budget of \$500, Kelsey Huber second it. Motion carried.
- New Website update from Jen Jakubuv. Potential website builder is interested in a partnership with NHCSA, board has questions that Jen Jakubuv will ask of the builder. More information on this at the next meeting.
- Update on Field trip Bussing Info - Costs are higher due to insurance increases by over 500%, therefore high costs for field trips
- Contact with Minister Horner - He is interested in the fact this school is focused on agriculture
- New PO Process - Kelsey Huber made a motion to approve the purchase order process, Jen Jakubuv second it. Motion carried. [Process will be implemented as soon as the budget is confirmed and public.
- Kindergarten Registration - Would like to have it open and available by mid January. Registration forms require updating prior as well as an amendment to be made to student selection criteria to include previous playschool students.

Closing Remarks - Kristen Kuhn

- Goats arrived! Their names are Salt & Pepper.
- Next meeting will be January 13th at 7 PM.

Conclude: Meeting adjourned at 9:30 PM

Approved: Kristen Kuhn

Signature:



New Humble Community School Association
Minutes from Board Meeting
Thursday, January 13th, 2022 7:12 PM

In person attendance: Megan Olynyk, Kristen Kuhn, Jen Jakubuv, Cheryl TeReitstap, Bill Orlick, Jenna Verhun, Beckie Tieken, Monika Bustin

Zoom attendance: Jennie Schipperheijn, Samantha Besler, Connie Kitagawa, Guy Tetrault

Welcome - Kristen Kuhn

Review and Approval of Agenda

- Jennifer Jakubuv made a motion (001-21/22) Megan Olynyk second it.

Review and Approval of Previous Minutes

- November and December meeting minutes to be approved. Motion (002-21/22) made to approve by Megan Olynyk, seconded by Jen Jakubuv.

Introduction of Connie Kitagawa

- Board to vote on approval of Connie Kitagawa as board treasurer for NHCSA. Motion (003-21/22) made by Jenna Verhun, seconded by Jen Jakubuv.

Parents Society Report

- Milk program is ongoing.
- New Hot Lunch forms going out this week.
- Huckleberry's Cafe will be donating their profits back to the Parent's Society.
- Ski trip postponed until February 17th.
- Parent's Society approved \$400 to the Kindergarten, Grade 1, Grade 2 in class field trip.
- RMS Electrical did some electrical work at the rink, replaced lights and a switch.

Status of Committees:

Curriculum Development Committee - Jenna Verhun

- Working on supporting teachers
- Google Drive has been made to share information
- Working with Beckie on Assemblies.

Fundraising and Sponsorship Committee - Megan Olynyk

- Meeting next week
- Outdoor classroom moved from gable house style to a barn.
- Wipro donated lockers to be sold the Verhun family sold on behalf of the school.
- Motion (004-21/22) made by Megan Olynyk to use funds from the lockers to pay for the tax and delivery of the chicken coop. Jenna Verhun approved the motion.

Policy Development Committee - Kristen Kuhn

- Following examples from other charter schools

- 52 recognized policies that are being considered for NCHSA, 26 are complete. Drafts will be reviewed by full board. When all are approved they will be made public.

Treasurer's Report - Megan Olynyk & Connie Kitagawa

- Connie will be taking over establishing the budget.
- Megan will be working with Connie and handing things over to her.

Superintendent Report - Guy Tetrault

- AHS shipped masks and rapid tests to the school, which will be arriving shortly.
- February 10th PD is dedicated to staff going to Altario.
- Became a member of CASS
- Contacting different universities and colleges in AB and Sask to see if they'd be interested in researching / working together.

Old Business - Kristen Kuhn

- 3 year plan. Slide show will be sent out to board members.
- Status of website: Still up in the air, still questions to be ironed out.
- Update from TAAPCS: The executive director gave his notice, he is starting as the superintendent of the newest charter school.

New Business - Kristen Kuhn

- Welcome Connie, our new treasurer.
- Kindergarten Registration opened on January 10th.
- Need a small team for social media updates.
- COVID Safety and in class learning - Be diligent and do all that we can. Sanitizer at doors, and follow most current documents.
- Board will have a discussion regarding masking type requirements in the school.

Closing Remarks - Kristen Kuhn

- Registration for grades 1 - 6, we will verify our current students first and then open registration up to others.
- There will be a change of schedule for meetings. This will be announced.
- School will offer a school wide lice check soon.

Conclude: Meeting adjourned at 8:28 PM

Approved: Kristen Kuhn

Signature:



New Humble Community School Association
Minutes from Board Meeting
Tuesday, February 15th, 2022 7:01 PM

In person attendance: Megan Olynyk, Kristen Kuhn, Jen Jakubuv, Cheryl TeReitstap, Bill Orlick, Beckie Tieken, Dean Ohnesty, Samantha Besler, Kelsey Huber

Zoom attendance: Monika Bustin, Jennie Schipperheijn, Guy Tetrault

Welcome & Land Acknowledgment: Kristen Kuhn

Review and Approval of Agenda

- Jennifer Jakubuv made a motion (005-21/22) Kelsey Huber second it.

Review and Approval of Previous Minutes

- January meeting minutes to be approved. Motion (006-21/22) made to approve by Megan Olynyk, seconded by Jen Jakubuv.

Leduc County Update - Dean Ohnesty

- Dean oversees Parks & Rec, and Social Services.
- The county would like to work together with the school and offer funding opportunities such as the outdoor rink, and the gym / meeting spaces.
- Board will determine who the points of contact will be.

School Wide Project Proposals (and horse team) - Beckie Tieken

- Asking for approval to start the school wide project. It will be a community cookbook with 2 recipes from each family, and will be printed in colour. The books will be \$25 each to purchase. Profits will go to each classroom for in class purchases / needs. Motion (007-21/22) made to approve this project by Kristen Kuhn, seconded by Megan Olynyk.
- Horse Teams - Pigeon Lake Horse Drawn Rides said they would donate 2 hours of their time with a team of draft horses and a team of minis. Will determine a date later on. Discussion to have the activity at Jubilee Park due to logistics. Motion (008-21/22) to approve activity with the logistics of date and location to be determined made by Kristen Kuhn, seconded by Jen Jakubuv.

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Ratifications of E-Motions Passed -

- January 21, motion to approve phase one supplies budget of \$800 for chicken coop program.
- January 22,, motion to approve Curtis Friesen of Matrix Group as NHCSA Corporate accountant.
- January 25 - motion to approve the NHCSA logo as presented.
- Motion (006.1-21/22) made by Kristen. Jennifer Jakubuv second it.

Parents Society Report

- Huckleberry's Cafe hot lunch will be this Friday. They will be donating their profits back to the school.
- Winter Family Event was planned for February 26th. Ice is not in great shape due to freeze and thaw. May need to be shoveled clean and reflooded.
- The Parent's Group always handled the rink. If funding is to go to the board, Cheryl made a suggestion that the board handle the upkeep and take over the responsibility of the arena. The board agreed.

Status of Committees:

Curriculum Development Committee - Jenna Verhun

- Jenna was having technical issues, she will update us at the next meeting.

Fundraising and Sponsorship Committee - Megan Olynyk

- Archery Program: April is working on a non-profit for the community program and will send out surveys to see if there is interest.
- Donation from Calmar Agricultural Society
- Working on the budget for the barn, both the facility and the infrastructure.
- Make It Sow Fundraiser was a success!
- Playschool is running a 50 / 50. The profit from that will go to the Humble Hooves program.
- The preschool wants to team with the board and enter parades this summer.
- The Green house will be put up once the weather is warm enough to do so.
- Chicken Coop arrived on January 24th.
- Samantha did a presentation - Humble Hens & Feathered Friends.

Policy Development Committee - Kristen Kuhn

- Still working on drafts. Drafts will be reviewed 10 per meeting. Kristen will email them to the board for approval.

Superintendent Report - Guy Tetrault

- Working with Dr. Bonnie Stelmach on the Charter's 5 year plan.
- Spoke on what activities / development are planned for the remainder of the school year.
- Wants to host a New Humble Community Information evening. Develop relationships with the community and the school.
- SLS review happening with the minister of education and the premier this Friday the 18th at 3 PM.
- Chosen to be a rep for TAVS.
- Had a meeting with BGSD Superintendent Bill Romanchuk. Try to incorporate Humble with CSS.

Old Business - Kristen Kuhn

- Kindergarten Registration - Open and on going. Currently at 14 students.
- Other Grade Registration - Open March 1st, 2022.
- Status of the website - Work in Progress. If anyone notices any errors, please let Megan know.

- Updates from TAAPCS - Continue to develop strategic connections. Friday the 18th, at 3 PM there will be a meeting with board chairs, superintendents and AB government officials, information to follow.

New Business - Kristen Kuhn

- Research Partnership with Dr. Bonnie Stelmach - she is very excited to work with the community and the school.
- She will be hosting a networking / relationship building evening with board members, parents, school staff, community members, playschool board members, and county employees. This will be an invite only due to the limited seating available. If anyone has someone they think should be invited, please email Kristen. Will be held at Telford Hall. Consideration will be given to the timing of the event as spring is busy with seeding for our community.
- Board Visit to Boyle Street Education Centre - Been a charter school since the 1990's. It is a very student led school (14-19 year olds). NHCS received an individual donation from 2 staff members. The hope is to build a relationship with other charter schools.
- New School Logo - Staff have chosen their favorite logo for the school and it was presented to the board. The board voted to adopt the logo so it is formalized. Motion (009-21/22) made by Kristen Kuhn, seconded by Megan Olynyk.
- Megan will talk to Monika regarding swag (Stitchery and More gave a previous deal for the design and creation of the signs, please price them out during the research process).
- Changes to COVID-19 school requirements - As of February 14th, the masking requirements for students in schools and on busses has been lifted. Further changes are expected in the future. Kids are very happy with masks no longer being a requirement.
- There is still a miscommunication in emails for charter schools. AB education is aware of this and have been working to correct this.
- Update from AB Education - 3 year plan will need to be posted on our website by May 31st, 2022 and link sent to Maurice. The April meeting will feature the final version of the 3 year plan which will be reviewed and voted on for approval by the board. Deadline for board members to provide feedback by the April meeting (April 21st.) Kristen to add in a section about Dr. Stelmach's research partnership.

Questions and Answers / Open Floor

- BGSD Calendar: Megan Presented the BGSD Calendar for 2022-2023. Major changes include no early dismissal, 3 less instructional days, increased PD Days (from 14 to 16). PAT's on calendar. Kindergarten schedule has been created. Kindergarten will remain on Tuesdays / Thursdays with occasional Fridays. There will be 90 instructional kindergarten days total. (Previous year was 89.) Motion (010-21/22) to approve calendar made by Megan Olynyk, seconded by Kelsey Huber.
- EFT (e-transfer) option: For families to pay fees, hot lunch fundraisers, etc. Will be looked into. Potentially included within the website.
- Parent's Society will be conducting a perogy and sausage fundraiser with delivery before spring break.

Closing Remarks - Kristen Kuhn

Conclude: Meeting adjourned at 9:11 pm

Approved: Kristen Kuhn

Signature: 

New Humble Community School Association
Minutes from Board Meeting
Wednesday, March 16th, 2022 7:08 PM

In person attendance: Megan Olynyk, Kristen Kuhn, Jen Jakubuv, Cheryl TeReitstap, Bill Orlick, Beckie Tieken, Monika Bustin, Guy Tetrault, Jenna Verhun, Kelsey Huber

Zoom attendance: Jennie Schipperheijn

Welcome & Land Acknowledgment: Kristen Kuhn

Review and Approval of Agenda

- Will be adding a discussion topic of the volunteer tea after the Parents Group Report.
- Kelsey Huber made a motion (011-21/22) Jenna Verhun second the motion.

Review and Approval of Previous Minutes

- Tabled.

Parents Society Report - Cheryl

- Perogie fundraiser was around \$2000 profit.
- Slotted for a casino September 6th and 7th 2022.
- Education week - May 2nd - 6th, Parents Society will be providing lunch for all students and staff.
- Hot lunch was moved to an online ordering system.
- The Skating party was held at the end of February and it was a great success!

Status of Committees:

Curriculum Development Committee - Jenna Verhun

- Carleigh joined as a teacher.
- Started 1000 hours outside challenge, beginning with 100 hours for the remainder of this school year. (74 days left).
- Next hands-on activity is March 25th. It will be about pulses in mixed grade groups.
- Thursday May 24th, there will be an author joining each class via Zoom, Lorna Schultz Nicholson.
- Marie with Alberta Farm Safety will also be joining each class via Zoom.

Fundraising and Sponsorship Committee - Megan Olynyk

- June 18th 2022 in the Hands in Hands Barn raiser event. There will be 400 tickets available, it will include a cocktail hour, dinner, silent and live auction, presentation, dance and midnight lunch. Tickets available in advance only. Looking for silent auction and live auction donations. Other partners may have displays such as 4H groups, playschool, etc. There will be some upfront expenses such as hall rental, DJ, etc.

- Working with the County of Leduc for permits on the barn and the chicken coop / small barn.
- Playschool is going to have floats in upcoming parades, the blackgold rodeo parade and Calmar days, possibly team with them.
- Invoiced towards another significant donation towards the barn for \$25,000.00
- Currently working on grant applications.
- Pro pipe donated 50 joints of casing, that brought in a donation of \$2500.00
- Working on quotes for chain link fence as well as welded panels that are semi permanent for fencing.

Policy Development Committee - Kristen Kuhn

- First 2 sections of the governance policy manual are now available for review.
- Next subsections will be made available for review by next week.

Ratifications of E-Motions Passed -

- February 28th, motion to approve barn fundraiser event with purpose and use of funds as described by Megan Olynyk.
- March 4th, motion to approve school based budget of \$5000 for the remainder of this school year.
- Motion (012-21/22) made by Kristen. Jennifer Jakubuv second it.

Superintendent Report - Guy Tetrault

- Announcement from premier and Minister of Education - opening up education to be more of a choice for parents.
- We will be seeing more alternative programs in public schools.
- Funding announcement: Looking at bringing individual contractors as supports. (IE: Speech, counseling, etc.)
- Guy will be in school next week for 3 days for teacher evaluations.

Old Business - Kristen Kuhn

- Kindergarten Registration - 21 students.
- Other Grade Registration - Opened on March 1st, have 112 registered. At this time we are paused on registration. Start a wait list.
- Status of employee handbook - Now completed. It was shared with board members on March 14th. Motion (013-21/22) to approve made by Jennifer Jakubuv, Second by Kelsey Huber. Motion is passed, will be made available by tomorrow.
- Update on research partner - Dinner with Bonnie at Telford Hall on April 2nd.
- Update from TAAPCS - More funding from the government. New director is yet to be appointed.

New Business - Kristen Kuhn

- Approval of monthly IT Budget: \$360.68. Motion (014-21/22) to approve made by Megan Olynyk. Motion second by Jenna Verhun.

- Approval of a 3 year capital plan, which included modernization as our building is from 1961, pieces of modernization including doors, windows, siding, etc., and then mechanical and electrical. Motion (015-21/22) made by Kelsey Huber, motion seconded by Jenna Verhun.
- Library guest speaker - needs approval of expense. Author Becky Wigmore. She is willing to do the actual presentation for free, and would just like to be reimbursed to cover fuel from Brooks, AB. Motion (016-21/22) made by Megan Olynyk, seconded by Jennifer Jakubuv. *Cheryl also mentioned this could be something that Parents Society Pays for.
- Update on status of EA team - Received additional SLS funding so additional EA's were hired, a 0.6 and a 1.0, as well as Samantha having an extra day.
- Curriculum Development Activity Budget - Motion (017-21/22) made by Jennifer Jakubuv, seconded by Jenna Verhun. Any questions, reach out to Megan. \$2000 for curriculum development committee, motion (018-21/22) made by Megan Olynyk, seconded by Jenna Verhun.

Questions and Answers / Open Floor

- Working on the logo to be able to order coats / shirts / accessories.

Closing Remarks - Kristen Kuhn

Conclude: Next meeting will be April 21st. Meeting adjourned at 8:50 pm

Approved: Kristen Kuhn

Signature:



New Humble Community School Association
Minutes from Board Meeting
Wednesday, April 20th, 2022 7:06 PM

In person attendance: Megan Olynyk, Kristen Kuhn, Jen Jakubuv, Cheryl TeReitstap, Bill Orlick,,
Monika Bustin, Jenna Verhun, Kelsey Huber

Zoom attendance: Jennie Schipperheijn, Guy Tetrault, Beckie Tieken

Welcome & Land Acknowledgment: Kristen Kuhn

Review and Approval of Agenda

- Kelsey Huber made a motion (019-21/22) Jenna Verhun second the motion.

Review and Approval of Previous Minutes

- Jennifer Jakubuv made a motion (020-21/22) Megan Olynyk second the motion.

Parents Society Report - Cheryl

- Agendas have been ordered for the 2022/2023 school year and paid for by the parents society.
- A stand up freezer was purchased for hot lunch items, currently being used for the breakfast program.
- A small deep freeze was donated through Kathie Drynan.
- Education week is coming May 2-6. Parent's Society is providing lunch to all students and staff each day!
- Year end field trip to Wizard Lake, Parents Society will provide hot dogs, juice boxes, water and chips.
- Approved cost of bussing for the following field trips:
 - May 2nd: Grade $\frac{3}{4}$ and $\frac{5}{6}$ classes to the Thorsby 4H Show (\$227.84)
 - May 12th: Kinder and grade $\frac{1}{2}$ classes to the John Janzen Nature Centre (360.15)
 - June 24th: Whole school field trip to Wizard Lake (\$261.24)
 - June 21st: Kinder class to Safety City (\$352.28)
 - June 16th: Grade $\frac{1}{2}$ and $\frac{3}{4}$ classes to the Reynolds Museum
 - May 17th: Grade $\frac{3}{4}$ and $\frac{5}{6}$ Teacher's Pet for building bee houses (\$400)
- Online ordering for hot lunch and milk went well. Will be going ahead with purchasing the membership for the 2022/23 school year.

Breakfast Program Pilot Update - Kelsey

- Tuesday was day 1, 70% of students participated
- Wednesday was day 2, 82% of students participated

- Overall, the program is going quite well. Parent volunteers have been positive, reports are there is minimal waste. Thursday will be scrambled eggs and sausages. Will be purchasing a commercial toaster, plates and cutlery.

Status of Committees:

Curriculum Development Committee - Jenna Verhun

- Tomorrow is a virtual presentation with Marie from Farm Safety.
- Author visit on May 27th.
- 100 hours outside challenge, will be adding hours into monthly newsletter.
- Working on Ag plan for next year.
- Working on a gardening program.

Fundraising and Sponsorship Committee - Megan Olynyk

- Main focus is on barn raiser fundraiser. Gathering auction items. Tickets will be available next week.
- The donation from Cargill has been received. Novelty cheque being printed and will possibly be presented at Growing Together dinner on Friday.
- Will create a digital thank you from students.
- Development of the barn site is underway, and all permits have been applied for. Will have to make a plan for summer as to who is available for contractors to contact.
- Old barn plan was wide open. New barn plan is to have 2 columns so one 12'X12' heated area can be created, plus 2 more 12'X12" areas for panels.

Policy Development Committee - Kristen Kuhn

- Policies 100-111 available to board since 03/14.
- Will have a consultant come in and draft the policies with the board, as per Guy's recommendation. He will provide quotes.

Procurement Committee - Kristen

- Met last wednesday
- Prioritizes items
- Started to get quotes
- Guy will reach out to Halea and other teachers about input on chrome books . i pads / etc.
- 14 priority items being worked on
- School Cloud - parent portal? Online payment option? Options to look into.
- Dishwasher, fixing electrical, internet.

Ratifications of E-Motions Passed -

- March 30th - Motion to approve ordering barn from Klassen, including paying the deposit of \$20,000 from donated funds.
- April 3rd - Motion to approve classroom capacities. Based on square footage and historical audit reports, capacities range from 22-25.

- April 11th - Motion to approve breakfast program pilot with initial budget of \$2300 for supplies and groceries.
- Motion 021-21/22 - to approve E-Motions made by Kristen, second by Jenna.

Superintendent Report - Guy Tetrault

- Calendar - BGCS Calendar - 200 days originally, now down to 197 in most districts. Teachers start August 22nd at NHCS and have 3 additional school days than BGSD. Motion 022-21/22 to approve additional days in the school calendar made by Jennifer Jakubuv. Second by Jenna Verhun.
- April 21st, superintendents from charter school will be getting together to discuss the new curriculum. K-3 , LA and Math. and K-6, phys ed. The government will be releasing the curriculum mid May. They will ensure staff have a sufficient amount of PD for that curriculum.
- Additional funding for the new curriculum will be available. Both per student and per teacher.
- Bringing on new teacher April 27th who will mostly be working with the grade 5 class.

Treasurer's Report - Megan Olynyk and Zia Firdos

- Connie gave her notice.
- Zia Firdos has been hired, welcome to the team Zia!
- Received additional SLS funding.
- Update on literacy & numeracy funding - received \$10,000 for aids and manipulatives.
- Projected budget for the 22/23 school year will be out in May.
- IMR/CMR funding - will develop the budget.

Old Business - Kristen Kuhn

- Research partner / dinner: Gave a schedule for the evening. Approx. 70 people to be in attendance.
- TAAPCS: Still no executive director. Their spring general meeting will be May 28th from 9 am - 12 pm.

New Business - Kristen Kuhn

- New Principal - Halea Kohel
- New Treasurer - Zia Firdos
- Sam Pelkey will be starting April 27th.
- Review of 3 year education plan - send draft to the field services manager. He responded with a few suggestions, and will send to the board for 2nd review once those suggestions are completed.

Questions and Answers / Open Floor

- 3 government reps will be visiting May 18th at 2 PM.
- Idea of a garage sale, and instead of prices have it as a donation and put the funds towards something specific.

- Swimming Lessons. Board will send out survey by year end and include asking about swimming lessons on it.

Closing Remarks - Kristen Kuhn

Conclude: Meeting adjourned at 8:30 PM

Approved: Kristen Kuhn

Signature: 

New Humble Community School Association
Minutes from Board Meeting
Wednesday, May 18th, 7:15 PM

In person attendance: Megan Olynyk, Kristen Kuhn, Jen Jakubuv, Cheryl TeReitstap, Bill Orlick, Jenna Verhun, Kelsey Huber, Guy Tetrault, Monika Bustin, Samantha Besler.

Zoom attendance: Jennie Schipperheijn

Welcome & Land Acknowledgment: Kristen Kuhn

Review and Approval of Agenda

- Kelsey Huber made a motion (023-21/22) Jen Jakubuv second the motion.

Review and Approval of Previous Minutes

- Jennifer Jakubuv made a motion (024-21/22) Kelsey Huber second the motion.

Parents Society Report - Cheryl TeRietstap

- On May 12th, Parent's Society established a school council, and nominations were held. Cheryl is chair, Jaime Clay is vice chair, and April Popik is secretary.
- Welcome back BBQ will be on September 9th, and will be sponsored by parent's society.
- Parent's Society will have their AGM after the BBQ.
- Education week hot lunches were a success.
- Pulled ALGA licenses for 50/50 for the barn raiser.
- Cheryl T & Kelsey H can not be on the parents society executive due to being paid staff, and a board member as per ALGA so they resigned their executive positions. Danielle Musteca and April Popik are taking their place in acting positions in the meantime.

Status of Committees:

Curriculum Development Committee - Jenna Verhun

- May 27th - Rodeo dress up day, guest author, pancake breakfast.
- June 3rd - Shauna with 20/20 seed labs will be in to do a presentation during assembly and then set up in the lab for one on one viewing and questions.
- June 10th - Farmer's Day
- June 24th - Wizard lake Field Trip. The watershed association will be donating juice boxes and chips for all the students. We are looking at getting hot dogs through the concession paid by the Parents Society. Leduc County will be bringing lawn games. 4 volunteers needed, Jenna, Jen, Megan and Kelsey will attend.
- Continuing ag studies plans for next year.

Fundraising and Sponsorship Committee - Megan Olynyk

- Barnraiser ticket sales are going fast.
- Only struggle is bar tenders with ProServ license.

- Going to start advertising some of the silent auction items.
- Update on the barn & greenhouse: have received 2 electrical quotes, have had a local company donate all the groundwork.
- Development permits approved, building permits are next.

Policy Development Committee - Kristen Kuhn

- This portion has moved to in-camera.

Procurement Committee - Kristen

- Phase 1 approved. Many items have been ordered, some already began arriving.
- Moving forward to phase 2 soon.

Ratifications of E-Motions Passed -

- April 21st, 2022 - motion to approve \$200 budget for combined Mother's Day and Father's Day activities for grades K-2.
- April 25th, 2022 - motion to approve \$12,940.41 to order a total of 35 new Chromebooks plus charging cart, licenses and warranties.
- May 10th, 2022 - motion to approve initial expenditure of \$65,000 of startup funds for phase one of purchasing for the procurement committee.
- May 12, 2022 - Motion to approve presented budget of up to \$8000 for installation of the south fence as per county permits.
- Motion 025-21/22 - to approve E-Motions made by Kristen Kuhn, second by Jenna Verhun.

Superintendent Report - Guy Tetrault

- Have had a number of applicants, a few of which look quite promising for staffing next year.
- Guy will be doing work with Halea to work on PD Days for 2022/2023 and decide which areas of staff and involved and what they will all entail.
- Nikos Theodosakis, project where money micro loans are provided from students to 3rd world farmers. If we are interested, we should set funds aside for this project and book Nikso within the next month.
- Question from Cheryl TeRietstap - When will staff meetings be held since early dismissal is no longer in place? Guy said himself and Halea will pick and plan staff meetings to ensure there are clear expectations and good communication.

Samantha Besler joined the meeting in person.

Treasurer's Report - Megan Olynyk and Zia Firdos

- Year To Date between revenue and expenses being worked on to include the funding that was received for SLS.
- March's Revenue for the YTD from April 2021 - March 2022 is \$435,000.

- Everything has been going great, it is going to be a great night!
- Maybe this is something that can be done as an annual event?
- There will be X2 50/50's happening, one for the Parent's Society and one for the Playschool.

Policy Development Committee - Kristen Kuhn

- Policy Consultant coming in July.

Procurement Committee - Kristen

- Phase 2 is ongoing.

Ratifications of E-Motions Passed -

- May 30th - Motion to approve NHCSA 3 year plan
- June 2nd - Motion to approve transportation agreement with BGSD.
- June 9th - Motion to approve creation of two students awards for outgoing grade six students and associated expense of \$100.00
- Motion 030-21/22 - to approve E-Motions made by Kristen Kuhn, second by Jen Jakubuv.

Superintendent Report - Guy Tetrault

- 2022/2023 Teachers Hired. Halea Kohel - Principal and Kindergarten. Sam Pelkey - grade 5-6, Kelsey Haggerty - Grade 2-3. Rae Ann Van Beers - Library / Prep / Student Support. Dreann Fedor - Grade 1. Carleigh Duiker - Grade 4. Educational Assistant Samantha Besler - Ag / outside Projects.
- Monday will be EA Interviews. Hiring 1.5 positions. There will be 1 EA in each classroom.
- New Curriculum PD will be announced.
- Consultant has been hired to create procedures as Kristen mentioned. Will be meeting July 7th and August 17th. On August 26th, there will be a presentation to the board.

Old Business - Kristen Kuhn

- TAAPCS: Still no executive director. TAAPCS has proposed to hire a PR/ government relations firm in place of having an Executive Director. The same roles and governance structure will remain, with the intention being more success in the outcomes for the official TAAPCS strategies. The official TAAPCS 22-23 strategy has been shared, the key points are:
 - 1. Strategic Communications, 2. Government Relations, and 3. Digital Campaign
- Charter schools would split the cost of this based on their enrollment. NHCS's share is around \$160 for the year. A special general meeting is being held on June 18 to vote on this. Jennifer Jakubuv will be attending and voting on behalf of NHCSA.
- Megan Olynyk made a Motion 031-21/22 for Jen J to vote in favor of a PR in place of an executive director. Kelsey seconded the motion.
- Status of Permits from Leduc County: Applied for 2 development permits, those were approved. Needed to apply for building permits, that has been done. Barn, greenhouse

- Pot bellied pigs will come back to Monika's permanently.
- Goat's will go to Verhun's for the summer, and will return in the fall.
- Hunter's Education Course - Samantha and Monika are going to be doing the AHEIA course this summer. Would the board be willing to cover it as a P.D?
- AHEIA is in the curriculum, it can be taught by Samantha and Monika with the collaboration of a certified teacher.
- Megan Olynyk made Motion 027-21/22 to approve \$550 for Monika Bustin and Samantha Besler to attend the hunter education course. Jen Jakubuv seconded.
- Additional draft k-6 Curriculum is ready for piloting: Kristen mentioned she does not think this is something we want to pilot as we have many new things on going already, all agreed.

Questions and Answers / Open Floor

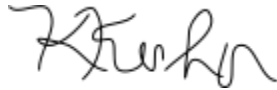
- Jen Jakubuv asked if "Junior Achievement" is something we are interested in? She is going to see what they offer that aligns with our charter goals and we will go from there.
- Staff parking for 2022/2023 needs to be addressed and is currently tabled.
- Garage Sale dates and details to be determined, likely later in the fall.
- There are two parades that Humble Beginnings playschool has organized floats for. Are NHCS parents partaking? Monika will send a note in the weekly update and ask families to email her if anyone is interested in partaking.
- Google Training for volunteers, board and stakeholders? Will research getting someone to provide a course as it would be beneficial.

Closing Remarks - Kristen Kuhn

Conclude: Meeting adjourned at 9:26 p.m.

Approved: June 10th.

Signature:



New Humble Community School Association
Minutes from Board Meeting
Wednesday, June 15th, 7:19 PM

In person attendance: Megan Olynyk, Kristen Kuhn, Jen Jakubuv, Cheryl TeReitstap, Bill Orlick, Jenna Verhun, Kelsey Huber, Guy Tetrault, Monika Bustin, Samantha Besler, Zia Firdos, Dreann Fedor.

Zoom attendance: Jennie Schipperheijn, April Popik, Beckie Tieken

Welcome & Land Acknowledgment: Kristen Kuhn

Review and Approval of Agenda

- Kelsey Huber made a motion (028-21/22) Jen Jakubuv second the motion.

Review and Approval of Previous Minutes

- Kelsey Huber made a motion (029-21/22) Jenna Verhun second the motion.

Parents Society Report - Cheryl TeRietstap

- Track Meet was on June 9th. The kids had a great day. There was a BBQ provided by Kathie & Corey Drynan (Abaco Drilling Technologies), donuts, gatorade, freezies, great time had by all! Burgers were supplied by New Humble Community School Association.
- Grade 6 graduation is on June 23rd. There is a \$500 budget. There will be supper and a ceremony.
- Hot lunch and popcorn wrapped up for the school year. There are still 2 weeks of the milk program left.
- September 6th and 7th, the Parent's Society has a casino to work, 10 volunteers needed.
- September 8th there will be a welcome back BBQ, and the AGM will follow after the bbq.

Treasurer's Report - Zia Firdos & Megan Olynyk

- The financial report was provided and requires updating for accuracy.

Status of Committees:

Curriculum Development Committee - Jenna Verhun

- Wizard Lake Field Trip is next Friday. Leduc County and WLWSA will be in attendance. There will be Horse drawn wagons, lunch provided by WLWSA (hot dogs and juice boxes). Parent's Group is going to be providing snacks.

Fundraising and Sponsorship Committee - Megan Olynyk

- Barnraiser is this Saturday.
- 300 Tickets sold.
- \$19,000 in merchandise has been donated.

- Expense by program (Including O&M, System Admin, K-12 Instruction, etc) is \$279,473.00, surplus of \$156,000.00 which is explained by the SLS revenue late in the year.
- Treasurer will present an updated report at the June Board meeting to determine priorities for end of year expenses.
- Significant amount of revenue support in a short amount of time has had a direct impact on students and staff.
- A review of O&M and Instruction expenses for the year will be completed and forecasts for 2022/2023 will be confirmed.
- With the updates to the funding manual and increased enrolment NHCS funding profile increases significantly for the 2022/2023 school year. Aside from increased enrollment the most significant impact has been from the SLS funding and the rural small school funding.
- 2022/2023 projected expenses are as follows.
 - 6 teachers (5.5 FTE and 0.5 Admin)
 - EA Support in all classrooms.
 - 4.5 EA's plus management time for the outdoor programs.
 - Budgeting for additional EA's. Approve expenses of support staff to attend staff meetings and PD's as determined by principal. Motion 026-21/22 to approve made by Jen Jakubuv, seconded by Kelsey Huber.

Old Business - Kristen Kuhn

- Update on research partner / dinner: All went great. Dr. Stelmach provided the board with a report on her findings and next steps for research.
- TAAPCS: Still no executive director. Their spring general meeting will be May 28th from 9 am - 12 pm, Jen Jakubuv will be attending. Kristen Kuhn will follow up on TAAPCS fees.

New Business - Kristen Kuhn

- Updates on outdoor programming: Samantha - Trees located at school. We will be removing and burning the trees as they have black knot disease. We will also be sending home information to all families about this. Prior to removal we will be contacting the family of a memorial tree, and also landlord to confirm.
- Meeting with Sharon Faye at Leduc County. Sharon deals with people to promote their food that they raise / grow / make. 2 times a year they have a tour in the county to promote these small farms and their products and next summer we should consider putting the school in and show what we do.
- We have lost 10 broiler chicks from a number of issues, one was a broken wing, one was flip over which is heart attacks, and the others is more than likely a lung & heart disease. Extra caution being taken to ensure no avian flu.
- 10 laying hens will be going back to the Schipperheijn's for summer break. She will tag them and the same 10 will come back next year.
- Eggs in incubator - chicks will go to Monika's for the summer, and some will come back in the fall.

and shed required building plans to be sent in. Barn, groundwork and utilities after that. Alberta one call to come next week. Once we receive permit approvals: the shed will get built, matting will come, and the green house will be put up.

- Transportation Agreement for 22/23 school year is signed and completed by both parties. Prices went from \$25 to \$75 for bus passes.
- Literacy and Numeracy Program update and thank you: This was an initiative from AB Education due to loss of learning due to Covid. Considering the start up challenges we had. We did very well and lots of progress was made. Huge successes overall and Thank you to Carleigh, Dreann, the EA's and all the staff that supported the program. In grade 1, there were 7 students identified (being 24 months or more behind). Students moved from 24 months behind to 4 months behind to completely caught up. Grade 2, 8 students identified (being 24 months or more behind). They had an average gain of 14 months, and some up to grade level. Grade 3, 17 students identified. There was a 10-24 month jump depending on students. Halea Kohl will take over the program for the 22/23 school year. These amazing results really speak to the efforts of the staff and impact of funding..

New Business - Kristen Kuhn

- Updates on outdoor Programming, recommendations for next year:
- Grade 6 awards creation and criteria: Board voted on e-motion earlier in the month. Cheque will be made to the child's name.

Questions and Answers / Open Floor

- Jen Jakubuv asked if the BBQ on september 8th will be the grand opening as well? No, the BBQ is to welcome families and students, we will have a grand opening when we have the barn and will invite community members.
- Next meeting is the AGM is September 21st, 2022.

In Camera

- Session ended at 10:15 pm.

Board then voted to approve the 2022/2023 contract for Guy Tetrault. Motion 032-21/22 Made by Kelsey Huber, seconded by Megan Olynyk.

Closing Remarks - Kristen Kuhn

Conclude: Meeting adjourned at 10:19 pm.

Approved: September 21, 2022

Signature:

